

# The Application Checklist & Process Flowchart - SY 2019-2020



Please visit the ISY website ([www.isyedu.org](http://www.isyedu.org)) for admissions guidelines to assist you in the application process

Begin the [online application](#)

Pay application fee USD 300, email payment proof & receive application fee code from ISY's Admissions Office

Request current school to complete & email directly to ISY - Confidential Recommendation Form (CRF)

*These three items can be completed at the same time*

## PreKindergarten Applicants

CRF not required

Upload into the application:

- passport copy
- visa where available/ applicable
- **recent** applicant photo
- immunization record - English translation
- Any other relevant evaluations/ reports

- Submit completed application & receive confirmation of submission from PowerSchool Registration
- ISY will also acknowledge the submission

Review checklist on parent portal of PowerSchool Registration for updates from ISY

Wait for email invitation to a mandatory observation session at ISY if already in Yangon; or request one for after arrival (for PreK & KG applicants)

- The school will review applications that are complete
- Admission decisions will be emailed to the family
- Family will typically have one week-ten days to accept the admissions offer by paying an admissions deposit of USD 1000

## Kindergarten Applicants

CRF required if applicant attended school

Upload into the application:

- passport copy
- visa where available/ applicable
- **recent** applicant photo
- immunization record - English translation
- School report (if available)
- Any other relevant evaluations/ reports

- Submit completed application & receive confirmation of submission from PowerSchool Registration
- ISY will also acknowledge the submission

Review checklist on parent portal of PowerSchool Registration for updates from ISY

## Grade 1 - 12 Applicants

CRF mandatory - to be sent directly by school to ISY

Upload into the application:

- passport copy
- visa where available/ applicable
- **recent** applicant photo
- end of year report from SY 2017-18
- current SY 2018-19 - term report
- recent standardized test scores (for grades 3-12)
- recent, graded written assignment completed for Language Arts/ English class (grades 6-12)
- any other relevant evaluations/ reports
- immunization record - translated into English

- Submit completed application & receive confirmation of submission from PowerSchool Registration
- ISY will also acknowledge the submission

Review checklist on parent portal of PowerSchool Registration for updates from ISY

Schedule admissions assessment at ISY (by appointment) if norm-referenced assessment scores are not available for grades 3 - 12